

**APPLICATION FOR BUILDING PERMIT**

CITY OF CUYAHOGA FALLS  
 2310 SECOND ST  
 CUYAHOGA FALLS OH 44221  
 (330) 971-8100 FAX: (330) 971-8394  
 www.cityofcf.com/building.htm

<b>PROJECT ADDRESS:</b>	
DEPOSIT REFUND TO:	LOT #
DEPOSIT	PERMIT/PLAN #
SITE FEE	APPLICATION FEE
PERMIT FEE	PLAN REVIEW FEE
STATE 1% OR 3%	CHECK #
ENG FEE	JOB COST \$
WATER FEE	CASH CHECK #
TOTAL FEE	MC/VISA #

**PROJECT DESCRIPTION:** \_\_\_\_\_

<b>BUILDING TENANT:</b>	
<b>OWNER:</b>	<b>CONTRACTOR:</b>
COMPANY	COMPANY
ADDRESS	ADDRESS
CITY/STATE/ZIP	CITY/STATE/ZIP
TELEPHONE	TELEPHONE

<b>PLANS PREPARED BY</b>	<b>REGISTRATION NUMBER</b>
NAME	OHIO REG ARCHITECT
FIRM	OHIO PROF ENGINEER
ADDRESS	OHIO SPRINKLER SYS DES
CITY/STATE/ZIP	OTHER
TELEPHONE NO.:	FAX NO.:

I/We hereby agree to conform to the Building Code of the City of Cuyahoga Falls, the laws of the State of Ohio, all applicable trade standards, and to all conditions described on the plans and specifications submitted, including any and/or all notations and to all of the rules of the Division of Building Inspection.

APPLICANT'S SIGNATURE	TITLE	DATE
Printed Name:		

**CODE INFORMATION**

- A. Use Group \_\_\_\_\_ OBC 302
- B. Mixed use: Separated \_\_\_\_\_ Non-Separated \_\_\_\_\_ OBC 302.3
- C. Construction Class \_\_\_\_\_ OBC 601, T601

D. Area	Existing Sq Ft	New Const Sq Ft	Area of Work	Occupant Load	Live Load
Basement					
1st Floor					
2-3-4-5 floors					
Garage					
<b>TOTAL</b>					

E. Suppression New \_\_\_\_\_ Existing \_\_\_\_\_ Partial \_\_\_\_\_ None \_\_\_\_\_ N/A \_\_\_\_\_ OBC 901

F. Flood Plain Yes \_\_\_\_\_ No \_\_\_\_\_

<b>OFFICE USE ONLY</b>	<b>STREET</b>	<b>ZONING</b>	<b>SETBACK</b>	<b>SEWER</b>	<b>WATER</b>	<b>SIDEWALK</b>	<b>IMPROVED</b>
A							
B							

FINAL INSPECTION/REFUND APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Date: 15

**Plan Submittal for Silver Lake Properties  
as of March 4, 2008**

This document is only a guideline, it is not intended to be a comprehensive listing of all the responsibilities or requirements for plan submittal or approval. It is the design professional's responsibility to ensure that submittals comply with all applicable requirements.

Either the property owner may submit construction documents or the owner's representative. The owner's representative is usually the design professional. Document submittal as a minimum shall include but are not limited to the following:

- 3 complete sets of plans including site plans
- A completely filled out and signed application
- A check for the plan review and application fees (call for fee requirements)
- Silver Lake Zoning Permit
- Energy calculations
- Sanitary sewer tie-in or septic system approval, as required for the project.

The plans shall include as a minimum:

- Index, this may be on the title sheet of the plan set
- Site plan including the flood hazard area
- Floor plan for each floor with dimensions
- Exterior wall envelope with dimensions
- Sections with details and dimensions
- Structural plans with loads noted
- Fire suppression if applicable
- Ratings and details for fire resistant assemblies and penetrations
- System descriptions for electric, HVAC and plumbing
- Any additional information as required, to provide a complete description of the proposed project

If there is commercial plumbing involved those plans are taken directly to the Summit County Building Department. 1 complete set of drawings and 2 sets of plumbing only drawings.

If the plans are disapproved, an adjudication order shall be sent to the owner of the property with a copy to the design professional and others as may be requested. At this point it is the responsibility of the design professional to respond to the adjudication order as appropriate.

There are time limits on various approvals. If an adjudication order is issued the owner or design professional has 6 months to respond. Usually this response is by the design professional.

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**Addition Requirements:**

To maintain the quality of documents submitted for building permits the Building Department will require strict adherence to the Residential Code of Ohio Section 105 effective 1 April, 2006.

**Section 105.1 Required.** Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, or change the occupancy of a *residential* building or structure, *or portion thereof*, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical, plumbing system, *other residential building service equipment, or piping system* the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required *approval*.

**Building Plans shall include:**

Index

Site Plan

Floor Plan

Exterior wall envelope

Sections through building

Structural drawings

Fire ratings (if required)

System descriptions

Ohio Residential Plan Submittal Form A & B

Model Energy Code (MEC Check)

All plan sheets shall be scaled and dimensioned.