

CHECK LIST FOR SUBMITTED PLANS

The following items must be noted on the plans that are submitted to the Village. If the Planning and Zoning Coordinator has determined that an item has been omitted from the plans, the Coordinator has the authorization from the Planning and Zoning Commission to reject the proposed plans at the time the plans are submitted, for insufficient information.

- SITE PLAN DRAWN TO SCALE
- STREET NAME NOTED
- DIMENSIONS OF THE LOT
- NORTH ARROW
- EXISTING CONDITIONS NOTED ON PLANS
- ALL SETBACKS–CURRENT & PROPOSED–NOTED ON PLANS
- SIZE AND LOCATION OF THE PROPOSED BUILDING OR ADDITION
- CONSTRUCTION DRAWINGS OF THE PROPOSED BUILDING OR ADDITION **MUST** INCLUDE THE FOLLOWING:
 - FLOOR PLAN
 - ELEVATION DRAWINGS
 - INCLUDING EXISTING GRADES
 - ANY CHANGES IN ELEVATIONS
 - SECTION DRAWINGS
 - DRAINAGE**– See Chapter 1339 Sanitation and Plumbing included in the packet
 - DRIVEWAY LOCATION (NEW AND PROPOSED)
- ALL DIMENSIONS SHOWN ON PLANS--INCLUDING:
 - LOT LINES
 - REQUIRED SET BACK LINES
 - PLANNED SET BACK LINES
 - DIMENSIONS FROM LOT LINES TO BUILDING **OVERHANGS**
 - ALL STRUCTURES NEW AND PROPOSED NOTED ON THE PLAN
 - HEIGHT OF THE DWELLING (EXISTING AND PROPOSED)
 - CURRENT SQUARE FOOTAGE OF THE LOT AND THE CURRENT AND PROPOSED SQUARE FOOTAGE OF THE DWELLING
- APPLICATION FOR SILVER LAKE
- APPLICATION FEE
- APPLICATION FOR THE CITY OF CUYAHOGA FALLS (IF APPLICABLE)
- REGIONAL INCOME TAX AGENCY FORMS